



Hampton Convention & Visitor Bureau

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Hampton, VA 23666

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Hampton Services Team

On behalf of the Hampton Convention & Visitor Bureau Group Services Team, we would like to extend a warm greeting and express our eagerness to work closely with you to ensure your event is an overwhelming success. The Hampton CVB Group Services Team is extremely dedicated to providing the level of first-class hospitality that your group deserves. Listed below are our complimentary services we are excited to offer to your group. Our remaining collection of services will be based on your request for proposal and ascertained needs applicable to your meeting specifications.

Mayor's Official Letter, Welcome or Proclamation

Hampton Convention & Visitor Bureau will request an official, signed mayor's proclamation declaring your event dates within the City of Hampton. We will also assist in coordinating an official welcome from a Hampton city official. Lastly, we will provide an official, signed letter of welcome to the City of Hampton.

Vendor Referral

To ease your worries and help fulfill any last-minute local needs, Hampton Convention & Visitor Bureau will refer you our many, varied local and specialized-service vendors. Quality florists, entertainers, transportation companies, caterers and others will be at your disposal to ensure the unbridled success of your meeting and/or event.

Name Badges

We will provide Hampton name badge holders and inserts for all attendees, officials and/or executive board members. If names are provided two weeks in advance, we will gladly have them printed.

Visitor Welcome Table

We will provide a staffed table where attendees can go to ask questions about Hampton. Our volunteer will be able to assist in recommending restaurants and attractions and help provide directions. In addition, brochures and maps of Hampton will be available for the attendees to take with them

We are extremely excited about the opportunity to host your event and rest assured one of us will be your personal services team member for the duration of your event. We look forward to working more closely with you in the future and providing Hampton's true level of first-class hospitality.

Kim Powers
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visithampton.com